

**Council on Postsecondary Education**  
**March 24, 2006**

## **Statewide Facilities Condition Assessment Status Report**

On November 17, 2005, the Council issued a request for proposals (RFP) to conduct a statewide facilities condition assessment. The deadline to submit proposals was December 12, 2005. The Council received six proposals. The typical proposal was a joint submission by three or more firms proposing to collaboratively conduct the assessment. The RFP evaluation committee met December 16, 2005, and narrowed the proposals to three firms. The committee met again January 13, 2006, to hear oral presentations by the three firms.

A single contract (encompassing all of public postsecondary education) is to be issued by the Council, on behalf of the institutions, to conduct the assessment. The cost of the project is to be shared among the institutions on the basis of square footage evaluated by the vendor.

Project Status and Next Steps:

1. On February 15, a tentative decision was made to enter into a contract with the prime vendor to implement the assessment. The Council president has authorized staff to negotiate a contract implementing the assessment.
2. The Council staff provided a revised draft contract to the vendor March 13, 2006. Contract negotiations are expected to be completed by March 20, 2006.
3. The final terms and conditions of the contract are available at the Council offices.
4. Development, review, and signing of a Memorandum of Understanding between the Council and each institution regarding execution of the contract and payment for services received under the contract are underway.
5. The contract has been signed by the vendor and submitted to the Finance and Administration Cabinet for action and placed on the agenda of the Contract Review Committee.
6. Upon approval by the Finance and Administration Cabinet and the Contract Review Committee, the contract can be executed.
7. The selected vendor will complete the review between March and November 1, 2006. This will include visits to each campus to evaluate facilities.
8. Depending on the final contract terms, a draft final report is expected by November 15, 2006.
9. The project is expected to be completed and a final report given to the Council and institutions by December 2006.

It is expected that the study will assist postsecondary institutions to better communicate the need for the investment in infrastructure that is required to reach the goals of HB 1 and the Public Agenda.